
PLANNING PROTOCOL

To: **Constitutional Review Working Party – 25 August 2010**

By: **Harvey Patterson, Monitoring Officer**

Classification: **Unrestricted**

Summary: To consider a minor revision to the adopted Planning Protocol

For Decision

1.0 Background

1.1 Council approved and adopted a revised Planning Protocol at the annual meeting on 13 May 2010 (Minute 164 2010 refers). In accordance with constitutional convention the Protocol had been considered by the Constitutional Review Working Party and the Standards Committee prior to approval by Council. A copy of the Adopted Planning Protocol is attached as **Annex 1**.

2.0 Proposed Amendments

2.1 The Head of Legal & Democratic Services and the Planning Applications Manager had cause to refer to the Adopted Protocol at a recent meeting and concluded that it was deficient in its description of public speaking rights at the Planning Committee. As a result, it is proposed to add an additional paragraph to the Protocol to address this deficiency. Consequently, a draft revised Protocol is attached for consideration by the Working Party as **Annex 2**. For ease of reference, the proposed amendments are shown underlined in bold.

3.0 Corporate Implications

3.1 Financial

3.1.1 There are none

3.2 Legal

3.2.1 As set out in the report

3.3 Corporate

3.3.1 The Protocol is intended to support best practice in the delivery of a quality planning service

3.4 Equity and Equalities

3.4.1 None Specific

4.0 Recommendation(s)

4.1 That the Standards Committee be advised that that the amendments to the Planning Protocol proposed by the officers are supported by the Constitutional Review Working Party.

5.0 Decision Making Process

5.1.1 The recommendations of the Constitutional Review Committee are considered by the Standards Committee who make final recommendations to Council. Council will determine the date by which any constitutional reform is to take effect, e.g. immediately, from the beginning of the next financial year or from the date of the Annual Meeting

Contact Officer: *Harvey Patterson - Head of Legal & Democratic Services*
Reporting to: *Sue McGonigal - Director of Finance & Corporate Services*

Annex List

Annex 1 Adopted Planning Protocol
Annex 2 Draft Revised Planning Protocol

Background Papers

| Title | Details of where to access copy |
|-----------------------------|--|
| <i>No background papers</i> | |

